



Bureau for Intellectual Property
Curaçao

FORM FOR ISBN TO BE ASSIGNED

NAME of the AUTHOR.....

PSEUDONYM.....

EMAIL.....

ADDRESS AUTHOR..... TEL NR. AUTHOR.....

NAME of the PUBLISHER.....

ADDRESS PUBLISHER..... TEL NR. PUBLISHER.....

TITLE.....

☐ *I consent the Agency to collect my personal data and make them public.*

☐ *I consent the Agency to collect my personal data but not to make them public.*

*Mark where appropriate

() Printed books¹, brochures and pamphlets.

() Maps & plans.

() Educational/ instructional films, videos and overhead sheets, CD's, DVD's & audiocassettes.

() Braille publications

() Calendars & agendas

() Individual articles/ issues of a particular continuing resource²

() Educational wall charts, Posters

() Educational loose-leaf publication

() Electronic publications³ either on physical carriers⁴ (print on demand), or on the internet⁵

() Educational or instructional software

() Microform publications

() Mixed media publications⁶

Number of copies to be printed..... Price.....

Signature,

PAYMENT

☐ TRANSFER MCB # 130211603

☐ CASH

☐ CHEQUE

Curaçao, í í í í í ..



Bureau for Intellectual Property
Curaçao

ADDITIONAL NOTES FOR THE ISBN REQUEST FORM

1. Printed books such as: children's book, novels and other general type books.
2. Where individual articles are made available separately by a publisher, they qualify as monographic publications and shall be assigned an ISBN. This does not apply in the case of offprint copies that are the author(s) of the article for their own distribution purposes.
3. Where a publication is available electronically (e.g., an e-book app, CD-ROM, or publication available on the internet, it will qualify for an ISBN provided that it contains text and is made available to the public, and that there is no intention for the publication to be a continuing resource. *(Such publications may also include pictures and sounds)*
4. Such as machine-readable tapes, audiocassettes, diskettes, CD's or CD-ROMs.
5. For download and streaming.
6. Independent Monographic Publications which comprise two or more different types of media, or different forms of the same medium, e.g. a box with diskettes, a CD-ROM and a book.



Bureau for Intellectual Property
Curaçao

Bureau for Intellectual Property of Curaçao is responsible for making allocations of ISBNs and ISBN prefixes to publishers located in Curaçao, Aruba and St. Martin. In order to fulfil this role, we collect data about each publishing entity (be that a person or organisation) when a first application for ISBNs is made to us, and we update that information during each subsequent application.

The information we collect may include personal data subject to the provision of the General Data Protection Regulation (GDPR), such as an individual contact's name, e-mail addresses, telephone numbers, fax numbers and, for individuals, your personal postal address. Your data is affected by GDPR because we exchange such with the International ISBN Agency, an organisation based in the United Kingdom.

There are two primary reasons why it is necessary for us to collect this information. Firstly, it is necessary for us to make your registration and provide you with an allocation of ISBNs. It is obligatory for a publisher to provide this information in order for us to be able to supply an allocation of ISBNs.

The second primary reason for collecting this data is to pass it to the International ISBN Agency so that they may include it in their publicly-available Global Register of Publishers database (GRP ó see <http://www.grp.isbn-international.org>). This is a database managed by the International ISBN Agency covering allocations of ISBNs to publishers worldwide ó please see the website for further details.

As a publisher it is not obligatory for you to share any personal data on the GRP other than the publisher name and the allocation of ISBNs/ ISBN prefixes. Other details can be held privately. We would nevertheless recommend that you choose to make your details publicly available on the GRP because it will help improve your visibility: members of the public will be able to get in touch with you about your books and how to obtain them. You may increase sales of your publication!

If you are happy with your details to remain on the GRP, please check:

The box ***I consent the Agency to collect my personal data and make them public.***

If you wish for any of your details to be withheld from the GRP, please check:

The box ***I do consent the Agency to collect my personal data but not to make them public.***

Note that we will still retain all of your information in our private records for the reasons outlined above, but if you do not provide consent we will not share your personal information with any third parties. **Note** that you can change your preferences after submission of the application form by writing to info@bip.cw.